

Center Name: Charlotte's Place		Address: 5380 McNutt Sunland Park, NM 88063			Phone: (575)589-1201		
License Number: 165830	Issue Date: 07/1/2017	Expiration Date: 11/17/2017	Type: 2 Star + Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	15	Under Age 2:	28	Night Care:	0	Playground:	46
		Over 2:	13	Under 2:	7		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:00 AM	07:00 AM	07:00 AM	07:00 AM	07:00 AM	Closed	Closed
Closing Times:	05:00 PM	05:00 PM	05:00 PM	05:00 PM	05:00 PM		
# of Classrooms: 4	Purpose: Follow-up		Date: 11/06/2017		Time: 09:30 AM		
Comments							
Survey is a result of follow up to Annual Survey conducted on 9/22/2017. Deficiencies noted have been corrected.							
Areas marked as N/A are not applicable to this survey.							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	N/A
8.16.2.11 B RENEWAL OF LICENSE	N/A
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	N/A
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	N/A
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	N/A
8.16.2.18 D COMPLAINTS	N/A
8.16.2.21 A LICENSING REQUIREMENTS	N/A
8.16.2.21 B CAPACITY OF CENTERS	N/A
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	N/A
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	N/A
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	N/A
8.16.2.22 C POLICY AND PROCEDURES	N/A
8.16.2.22 D FAMILY HANDBOOK	N/A
8.16.2.22 E CHILDREN'S RECORDS	N/A
8.16.2.22 F PERSONNEL RECORDS	N/A
8.16.2.22 G PERSONNEL HANDBOOK	N/A
Personnel & Staffing	
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	N/A
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	Compliance

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Personnel & Staffing		
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES		N/A
Services & Care of Children		
8.16.2.24 A GUIDANCE		N/A
8.16.2.24 B NAPS OR REST PERIOD		N/A
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		Compliance
8.16.2.24 D DIAPERING AND TOILETING		N/A
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		N/A
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		N/A
8.16.2.24 G PHYSICAL ENVIRONMENT		N/A
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		N/A
8.16.2.24 I EQUIPMENT AND PROGRAM		N/A
8.16.2.24 J OUTDOOR PLAY AREAS		N/A
8.16.2.24 K SWIMMING, WADING AND WATER		N/A
8.16.2.24 L FIELD TRIPS		N/A
Food Service		
8.16.2.25 B MEALS AND SNACKS		N/A
8.16.2.25 C MENUS		N/A
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		N/A
Health & Safety Requirements		
8.16.2.26 A HYGIENE		N/A
8.16.2.26 B FIRST AID REQUIREMENTS		N/A
8.16.2.26 C MEDICATION		Compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		N/A
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		N/A
Buildings, Grounds & Safety		
8.16.2.29 A HOUSEKEEPING		Compliance
8.16.2.29 B PEST CONTROL		N/A
8.16.2.29 C MECHANICAL SYSTEMS		Compliance
8.16.2.29 D WATER AND WASTE		N/A
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		N/A
8.16.2.29 F EXITS AND WINDOWS		N/A
8.16.2.29 G TOILET AND BATHING FACILITIES		N/A
8.16.2.29 H SAFETY COMPLIANCE		Compliance

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Buildings, Grounds & Safety

8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	N/A
8.16.2.29 J PETS	N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



11/06/2017



11/06/2017

Surveyor: Sandra Connolly	Date	Facility Rep: Mary Adams	Date
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